

Faringdon Tennis Club

Committee Meeting Minutes



Venue, date and time: Susanna's House, Tues 3 Sep 2013, 8.00pm
 Those present: Susanna, Sjoerd, Juliane, Mark, Kate, Steve
 Apologies: Alan and Matt

	Items Discussed	Actions
	Minutes of previous meeting – signed	Sjoerd
Financial	<p>Closing balance on 31/8/2013 was £32,654.31 Steve noted that the refreshments we provide down at the club cost approx £250 per year (cost included in sundries) but that the club definitely wish to continue to provide refreshments for members. The accounts will be circulated at the AGM Steve recommended that the club start a sinking fund for court repainting & resurfacing on the new site. Start how we mean to continue. The 4 courts plus mini-courts will need to be painted every 7 yrs at a total cost of £7000;; and resurfaced every 14 years at a total cost of £35,000. Therefore – contingency = 42/14 = £3000/year. Steve said we have received a Corporation Tax request as we are now a limited company but there is nothing to pay. We do not expect this to change. We are now again fully CASC registered – backdated to Dec 2012. CASC status also means that we receive 85% rebate on rates. Mark to provide a Junior Account total for 31 Aug 2012</p>	<p>Steve</p> <p>Mark</p>
Relocation	<p>Work on the courts is due to start 18th September as per detailed timetable of the programme of works provided by Needhams. End Nov 2013: The courts and floodlights should be ready for members to play on, but no matches will be played until the clubhouse is complete. The plan at present is that there will be no charge for floodlights. That is included in the cost of membership. Solar PV should give us 800 hrs of floodlighting per year. End Feb 2014 Completion of clubhouse. Matches can be played on new courts then. April The 'Grand Opening' of the club.</p>	Sjoerd
Junior News	<p>Kate has distributed forms for juniors (up to 16 yrs) to complete for Alan's Sat morning sessions to comply with LTA safety guidelines. These are kept in Alan's store room in the filing cabinet in a folder, accessible to the coaches. Kate suggested separate JUNIORS page on website. This will also have forms relevant too juniors. Kate will email all forms for Sj to put on the website. Parents can then to print off a form, complete it and return it to the club. We discussed how best to make sure we have contact details and health information for all children, inc. pay and play children who are not members. One option is to request that all children become Junior</p>	<p>Alan Mark Susanna Kate</p>

	Members of the club at a cost of £20 (or less?) annually, so they receive group emails and we have their details on record. To be discussed further in preparation for relocation.	
Social Events	Ask Alan to check availability at Delta, Swindon for an indoor Sat evening tournament in January 2014. 27 Sep 2013 7-8pm AGM. 8pm Quiz at Portwell with refreshments. The Pimms and Prizes evenings are so popular that they could become a monthly event. Sj has suggested investing in a gazebo for the new club for social events as the clubhouse is not adjacent to the courts.	Alan
EGM	In December we propose to hold an EGM to encourage members to become more involved in the facilities in the new clubhouse so they can take ownership of kitchen facilities, décor, plaques etc for the walls.	Sjoerd
Tennis Balls	We will provide old tennis balls for Kosovo as we have done in previous years.	Alan
Club Mark	Mark is meeting with David Reeve to see what is required to retain our Clubmark status for this year. Mark to ask LTA for advice regarding Junior fees and risk assessments	Mark Mobey
Folly Articles	Sjoerd has suggested that all the tennis teams meet at the club on Tues 10 Sep, 7pm for a photo for the Folly. Mens and Ladies A team have both got promotion this summer and Mixed team may do too.	Sj
Winter Teams	It was decided the Ladies will enter 3 teams this winter, following a meeting between Anne Sawyer, Judy Scotcher, Kate Trivedi and Susanna Hunt	
Membership	Our membership now stands at 140 members. Previous highest was in 2011 with 135 members. We expect to increase our membership at the new club. It is proposed that Membership be increased as follows: Adults from £75 to £80 Family from £155 to £165 Other membership rates to stay as-is.	Sj
Risk Assessment	We need to do a Risk Assessment of the tennis club. Mark will first consult with Mark Reeve on this.	Sj
AOB	Susanna mentioned that a young 18 yr old, nephew of one of her ladies, is keen to coach at the club but he does not have the correct qualifications so it will not be possible. However he is very welcome to join and play.	
Next Meeting	Next Meeting: Fri Sep 27 – AGM at Town Hall Tues Dec 3 at Susanna's House	

Signed by:

Dated:

Sjoerd Vogt (Chairman)